



# Behaviour Management Policy

*Together Everyone Achieves More*

Education needs to be an effective partnership between the family and the school. At Georgiana Molloy Anglican School we believe that all children have a right to learn in classrooms which are free of ongoing distractions caused by persistent disciplinary matters. The key words here are “ongoing” and “persistent”. We accept that children may make mistakes and behave on occasions in a way that is disruptive and disturbing, but ongoing or persistent breaches by the same child need to be ceased.

As an Anglican School we uphold the Christian values and ethics in the way we care for each other in the school environment and in our speech, behaviour and attitude.

## School Rules

*The Georgiana Molloy Anglican School Rules can be summarised in three simple statements:*

### Respect Yourself

### Respect Others

### Respect Georgiana Molloy Anglican School

*Where members of our community hold to these principles the school remains a place in which all can grow and thrive, attaining to their potential as a whole person; emotionally, socially, physically and intellectually.*

## Behaviour Management

Resolution of behaviour management issues begins at the level of communication with the staff member, asking students in breach of school rules to alter their behaviour to reflect the expectations of the School community as defined by the School’s Behaviour Expectations (copy attached) which are displayed in classrooms throughout the school. Further breaches of these expectations are recorded in the student’s diary, in red pen and in the Pastoral and Academic Management System (SEQTA), detailing the issue and outlining consequences issued by the staff member. Entries by staff are regularly monitored and students who regularly receive them are interviewed by their Home Room teacher/Head of Department and/or Head of Year/Head of Sub-School and any of the consequences outlined below may follow.

Red pen diary entries are a warning that the student’s actions are not acceptable and that they need to change their attitude and/or behaviour. Diaries need to be sighted and signed by parents every week so communications from staff are seen and responded to in a timely manner.

If a student does not fulfill the Georgiana Molloy Anglican School behaviour expectations:

A staff member may apply the following steps as appropriate:

- issue a warning or reprimand
- enter a note in the student’s diary (and SEQTA) in red pen with an appropriate consequence

- discuss the concerns with the student (serious incidents to be documented on a Student Incident form)
- issue an informal recess/lunch detention or duty or other sanctions and note this in the student's diary (and SEQTA).
- contact parents to discuss ongoing behaviour concerns and document details in the student file (SEQTA).
- issue a formal lunch detention

If a student continues to not fulfill the GMAS behaviour expectations he/she will be referred to a Head of Department/Head of Year or Home Room Teacher who will, in the case of repeated diary entries i.e. 3 in one week:

- issue a formal lunch detention and contact parents
- issue a second formal lunch detention if required
- meet with the parents and the student and document notes on file including a behavior contract
- place the student on a Daily Review Card to be monitored by the Home Room Teacher/Head of Year for a designated period of time with parent contact
- all details of above actions will be recorded on the student file in SEQTA.

If a student's behaviour is still a concern, the matter is to be referred to the Head of Year who may apply the following steps as appropriate:

- issue a formal after school detention
- meet with the student and parents, place the student on a behaviour contract and document notes on the student file (SEQTA)
- issue a formal Saturday detention for serious offences or continued repeated offences
- issue an internal or short external suspension

A matter referred to the Deputy Principal or Principal is considered serious either in nature or significance due to their repeated occurrence and is the final point of referral for disciplinary matters.

Any matters referred to the Deputy Principal/Principal may additionally lead to:

- exclusion from the school community either for a significant period or on a permanent basis. (Depending on the nature of the exclusion, an external agency may be recommended for referral before the student returns).

Georgiana Molloy Anglican School reserves the right to assess each breach of the behaviour expectations on its merits and to refer any incident to the most appropriate level. In the most serious cases, which involve violence or a criminal act, the Principal may deal with students involved in the first instance. Some incidents require a certain set of procedures be followed that may include mandatory Police notification (e.g. possession of inappropriate illegal materials, weapons or drugs). These cases will be assessed and dealt with directly by the Principal.

See attached appendices:

Appendix A: Behaviour Management Flow Chart

Appendix B: GMAS Merit Award System

**Ted Kosicki**  
**Principal**



## Georgiana Molloy Anglican School

### Classroom Behaviour Expectations

#### Respect Yourself

- Always be on time.
- Be prepared for class – pens/diary/file/books/PE gear.
- Use class time to learn and work.
- Wear the uniform with pride.

#### Respect Others

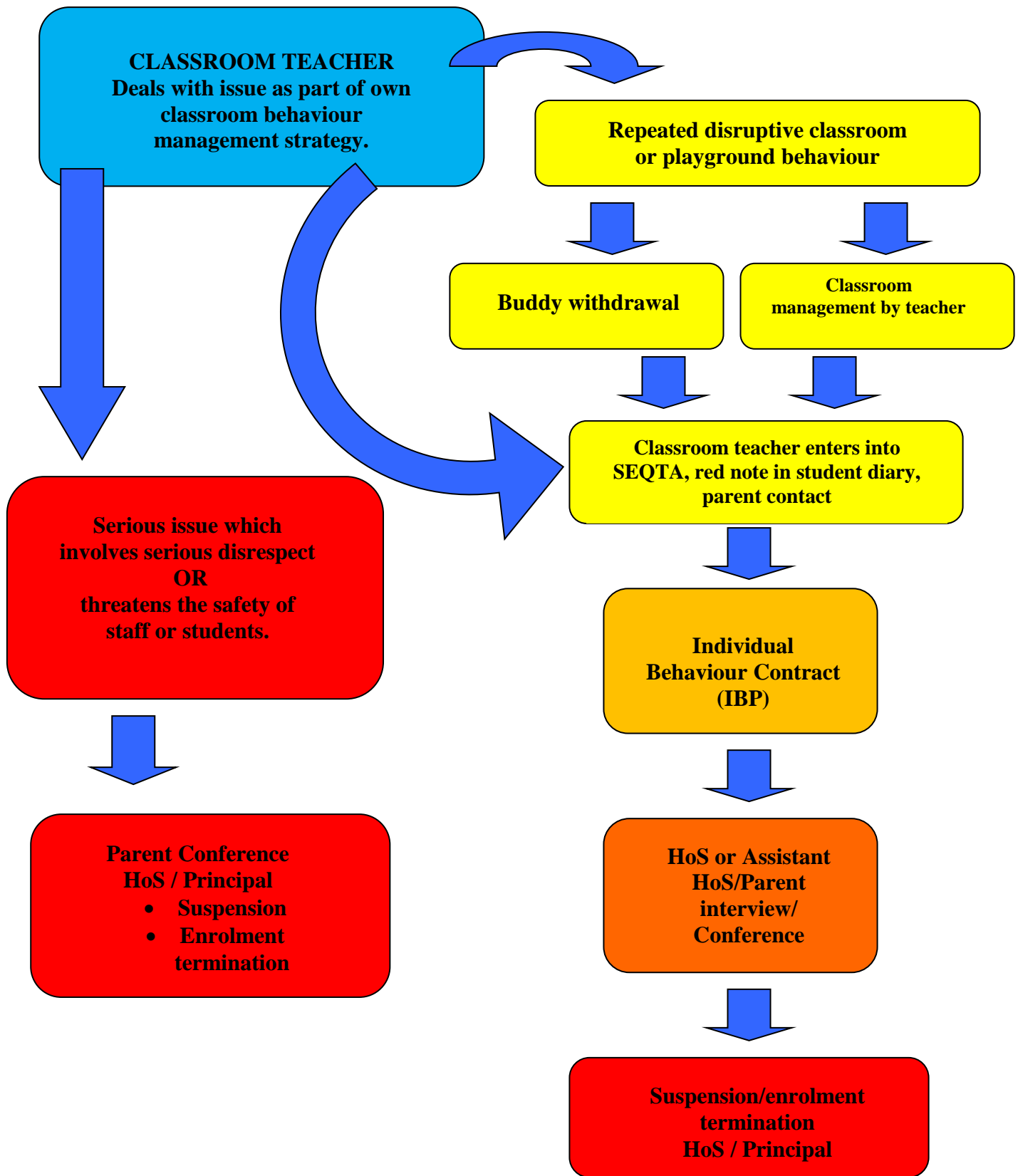
- Show courtesy in **ALL** forms of communication.
- Allow others to learn without distraction.
- Show listening courtesy when someone (especially the teacher) is speaking. Do not call out or interrupt.
- Listen to instructions when they are given.
- Keep your hands to yourself at all times.
- Remain in your seat unless you have permission to move.

#### Respect for the School

- Show respect for **ALL** school property.
- Wear the school uniform with pride

# PRIMARY SCHOOL BEHAVIOUR MANAGEMENT FLOWCHART

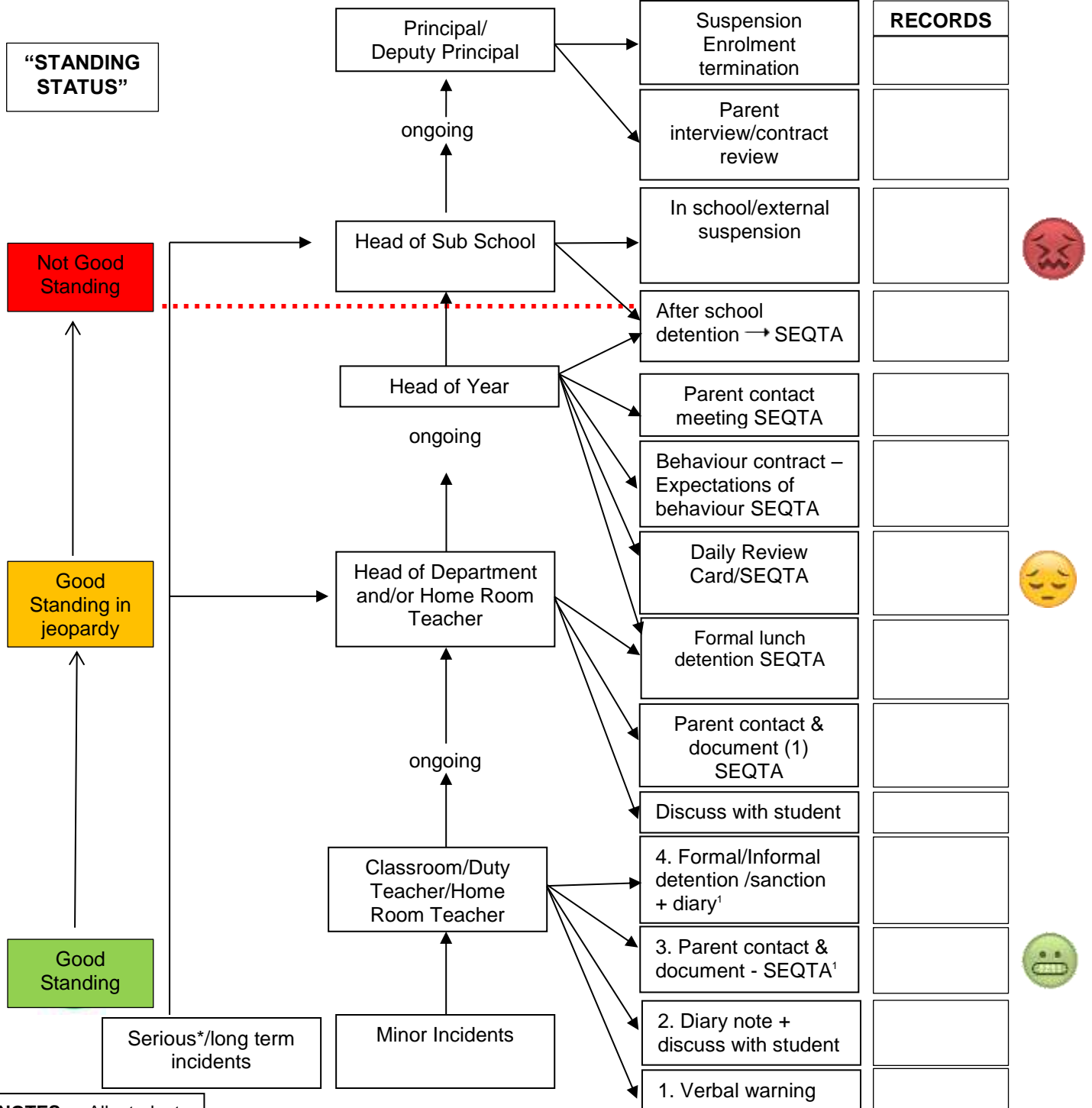
Students with behaviour management issues can be dealt with in the following ways:





STUDENT NAME: \_\_\_\_\_  
HOME ROOM: \_\_\_\_\_

## Behaviour Management Flow Chart Years 7-12



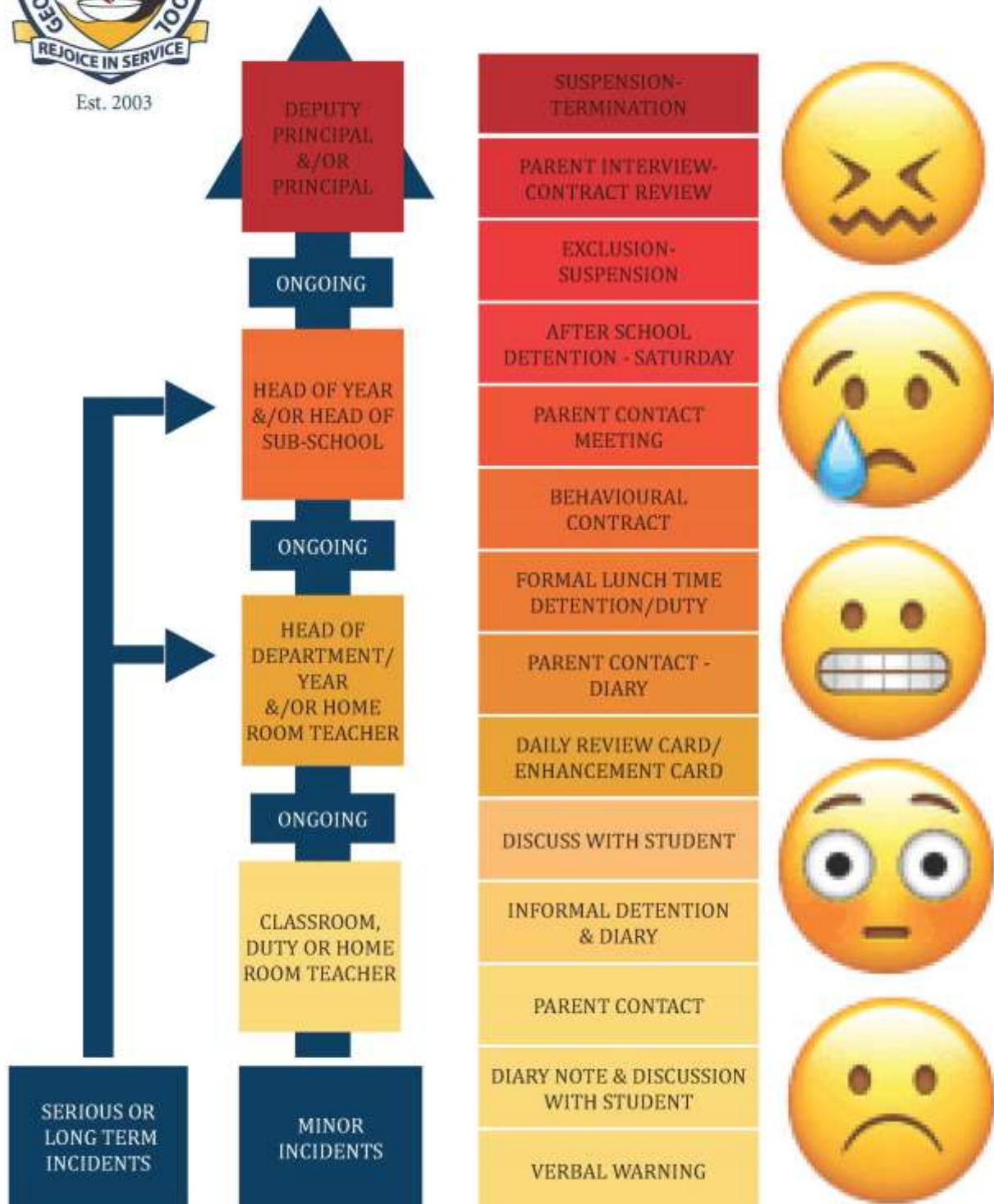
**NOTES:** All students commence on good standing status. Any of these indiscretions can limit their good standing resulting in possible exclusion from school activities (eg. camp, excursions, incursions)

**NOTES:** \*e.g. violence, criminal acts (e.g. drugs, theft, weapons) extreme abuse/threats via verbal or electronic means.  
1 – all diary entries to be noted in SEQTA as well.  
For an “issue” or overall (4th strike) → elevates. 4<sup>th</sup> lunchtime for the term → after school. 4<sup>th</sup> after school for the year → suspension. 3 strikes and 4<sup>th</sup> elevates to next level (except at upper end).



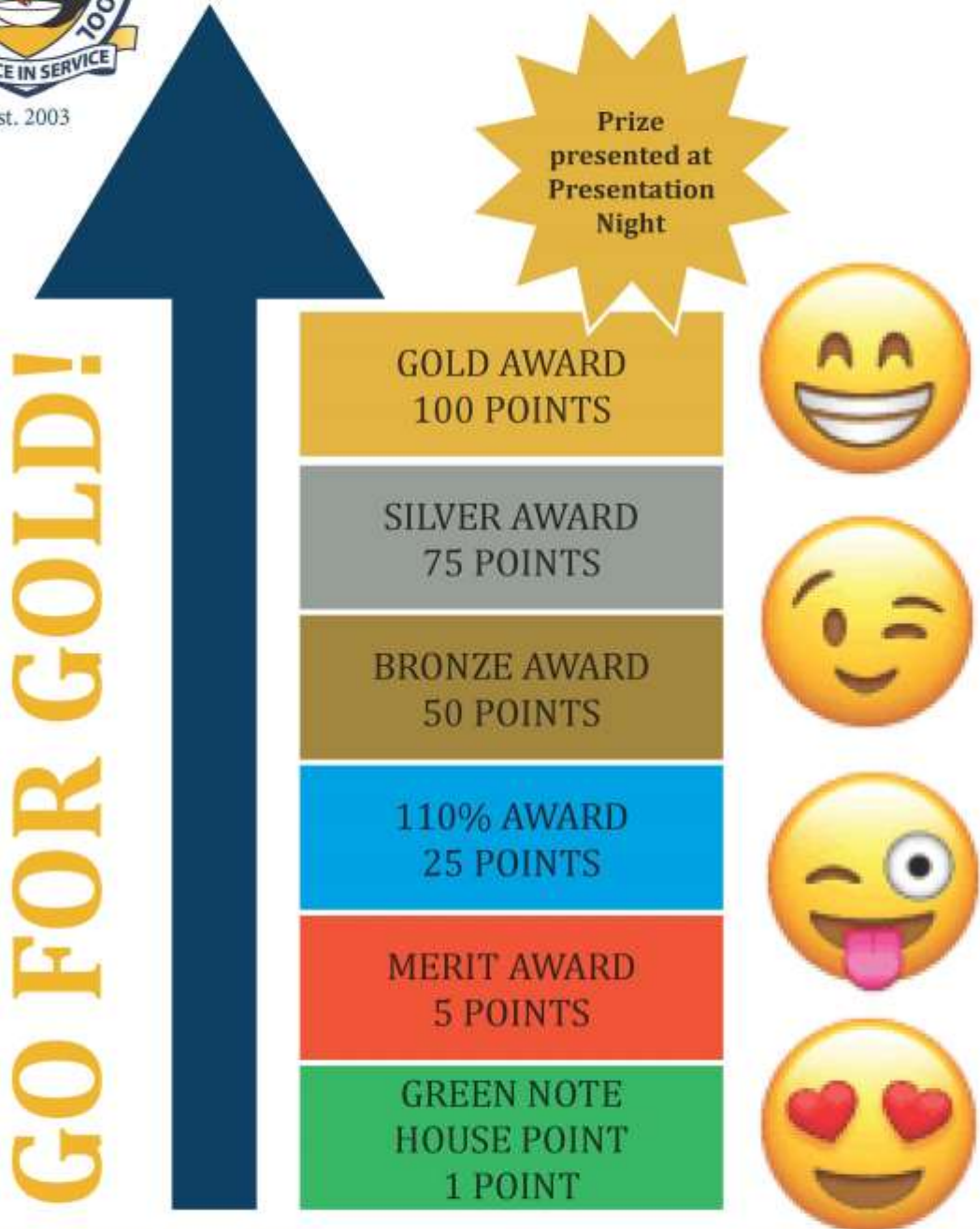
Est. 2003

# Behaviour Management Flow Chart Years 7 to 12





## Merit Award System Years 7 to 12



**HOW CAN I EARN MERIT POINTS?**  
ASSIGNMENTS, ATTITUDE, LEADERSHIP, IMPROVED BEHAVIOUR, HELPFUL, ATTENDANCE, COURTESY, EFFORT, TEST RESULT, INITIATIVE, CLASS WORK, UNIFORM, HOME WORK, COOPERATION